**ASCC Arts and Humanities 2 Panel**

Approved Minutes

Wednesday, November 9, 2022 9:30 AM – 11:00 AM

CarmenZoom

**Attendees**: Bitters, Cody, Diles, Hilty, Paulsen, Romero, Smith, Steinmetz, Vankeerbergen

**Agenda**

1. Approval of 10/12/22 & 10/26/22 minutes
	* Steinmetz, Diles; **unanimously approved**
2. Engineering 1300 (new course requesting GEN Foundation: Writing and Information Literacy) (return)
* *The Panel recommends clarifying in the syllabus how the course ELOs (found on page 1) correspond with the WIL ELOs (found on pages 1-2) by providing an explanatory paragraph directly following the WIL ELOs; although we see reference to the GE Goals/ELOs in the course description, a separate paragraph explicitly drawing the connection for students is strongly recommended per the ASCC requirements.*
* *On page 8 of the syllabus document, the Panel suggests amending the grading scale to say “grade of an E” instead of “F” to reflect the university’s official letter-grade system.*
	+ Steinmetz, Paulsen; **unanimously approved** with *two (2) recommendations* (in italics above)
1. Philosophy 2390 (new course requesting GEN Theme: Citizenship for a Diverse and Just World)
	* **The Panel requests that the department reach out to Randy Smith (Vice-Provost for Academic Programs) and Katie Reed (Executive Assistant to the Vice-Provost for Academic Programs) in the Office of Academic Affairs in order to seek a concurrence from OAA. This is a part of OAA rules as outlined in their handbook (found on page 95 under “Established Consultations/Concurrences Needed for Courses in Specific Areas of Study”). The OAA handbook is available here:** [**https://asccas.osu.edu/curriculum/oaa-manual**](https://asccas.osu.edu/curriculum/oaa-manual)
	* Steinmetz, Paulsen; **unanimously approved** with **one (1) contingency** (in bold above)
2. History 2675 (existing course with GEL Historical Study and Diversity—Global Studies & GEN Foundation Historical and Cultural Studies; requesting 100% DL)
	* *The Panel recommends revising the course to a fully asynchronous model, no longer including synchronous elements (optional or otherwise). If the course is listed as asynchronous yet also has synchronous elements (for example, the Tuesday/Thursday 9:30-10:50 a.m. course meetings mentioned on page 4 of the syllabus), students who might want to take part in the synchronous material could potentially have already scheduled another class over that time block, thus missing the opportunity to participate.*
	* *On page 4 of the syllabus document, the Panel kindly notes that there is a typo in the first paragraph: “2 Credit hours and work expectations” should instead read “3 Credit hours and work expectations.”*
	* *The Panel suggests clarifying in the syllabus where assigned videos will be available for students to access, possibly providing links where applicable (e.g., if the clip in question is on YouTube).*
	* Steinmetz, Diles; **unanimously approved** with *three (3) recommendations* (in italics above)
3. History 2046 (new course requesting GEN Foundation REGD)
	* **The Panel kindly requests that the department remove the GEN Foundations: Historical and Cultural Studies Goals and ELOs from the syllabus document (page 3), as the curriculum.osu.edu form does not indicate that this course is requesting designation in this GEN category.**
	* *The Panel recommends including the number of credit hours for the course in the body of the syllabus document (perhaps on page 1 with the other basic information provided about the class).*
	* Paulsen, Diles; **unanimously approved** with **one (1) contingency** (in bold above) and *one (1) recommendation* (in italics above)
4. History 2702 (existing course with GEL Historical Study and GEL Diversity—Global Studies & GEN Theme: Sustainability; requesting 100% DL)
	* *The Panel kindly notes that GEN Theme: Sustainability ELO 1.2 is missing from the breakdown that appears on page 3 of the syllabus document (N.B. ELO 1.2 does, however, appear in the chart following the Goals/ELOs breakdown on page 4).*
	* Steinmetz, Paulsen; **unanimously approved** with *one (1) recommendation* (in italics above)